



# COPPER CREEK a s s o c i a t i o n

Post Office Box 40790 Tucson, Arizona 85717 Phone: 520-795-6500 Fax: 520-795-6501

## ARCHITECTURAL REVIEW COMMITTEE SUBMITTAL FORM

*Should you have any questions, please feel free to call the above listed phone number.*

Date: \_\_\_\_\_

1. Owner's name: \_\_\_\_\_

Address: \_\_\_\_\_ Lot #: **N** \_\_\_\_\_

Phone #: \_\_\_\_\_

2. Contractor's name: \_\_\_\_\_

License #: \_\_\_\_\_

Address and phone #: \_\_\_\_\_

3. Description of work to be done: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date work is to begin: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

4. Types of materials to be used: \_\_\_\_\_

\_\_\_\_\_

5. Color(s) to be used: \_\_\_\_\_

6. Other information: \_\_\_\_\_

\_\_\_\_\_

In addition to this submittal form, please attach an accurate drawing showing your lot dimensions and outlining the exact location of the proposed improvement. For room additions, or for any modification that must tie into the roofline, an elevation of the proposed structure must also be attached. All work must be completed in a timely manner.

Also, if you submit plans for an addition, wall extension, or other significant modification to your property that would require a permit, the ARC respectfully requests that you provide the Association with a copy of your City permit.

All submittals will be reviewed during an ARC meeting held every first Wednesdays of the month , and you will be notified in writing of the ARC's decision.

<b>FOR ARC USE:</b>	
ARC Meeting Date: _____	Response Sent to Homeowner: _____
Action Taken: _____	
_____	
_____	